

**PEACE CORPS**

Overseas Request for Quotation (RFQ) for Supplies/Services/Equipment

Date:

Peace Corps intends to offer a firm-fixed price contract for the provision of internet service (2MB/2MB) or (2MB/1MB) for its Sub-Offices in Kenema, Port Loko and Makeni, using either VSAT **or local fiber infrastructure. INTERNET SERVICES using either VSAT or local fiber infrastructure**

Interested vendors should submit a quote for the services via email to  
**The Director Of Management and Operations**  
**34 Old Railway Line, Signal Hill**  
**Freetown**  
**Sierra Leone**

Written quotes are due by the by 4:00 p.m. on August **03, 2016**

Any questions regarding the RFQ may be addressed to the same person. No phone inquiries will be accepted. Offers received after the closing date will not be accepted.

Name: Anthony S Njie  
Address: 34 Old Railway Line, Signal Hill  
Email: TNjie@peacecorps.gov

**A. Price/Period of Performance:**

**Supplies or Equipment**

Item	Description	Qty	Unit Price	Total Price
001	Dedicated internet connection (2MB/1MB)	3		
002	Dedicated internet connection (2MB/2MB)	3		
Total				

Supplier Unit Quotes shall be a Firm Fixed-Price, and inclusive of any administrative or overhead costs.

**B. Statement of Work/Specifications**

**VSAT internet connection or Local Fiber connection to the following locations:**

Item	Description	Location
1	2MB / 1MB internet connection	Kenema
2	2MB / 1MB internet connection	Port Loko
3	2MB / 1MB internet connection	Makeni
1	2MB / 2MB internet connection	Kenema
2	2MB / 2MB internet connection	Port Loko
3	2MB / 2MB internet connection	Makeni

**Extended Warranties Offered by Supplier, if applicable**

Item	Description	Unit/Qty	Price	Unit Price	Total
0001	XXXXXX	XXX			
0002	XXXXXX	XXX			

**C. Location of Work**  
Kenema  
Port Loko  
Makeni

**D. Delivery Schedule**

**Delivery Date(s):**

Item	Description	Date	Payment
001			
002			

**Delivery Location:**

POC Name: Anthony S Njie  
Mailing Address: 34 Old Railway Line, Signal Hill  
Phone Number: +232 78 618726  
Email: [tnjie@peacecorps.gov](mailto:tnjie@peacecorps.gov)

**E. Acceptance Criteria**

Indicate how performance will be measured

Performance will be measured by (quality of connection, references, price etc)

**F. Contract Terms and Conditions**

Contract will be for long term but subject to annual renewals based on review and evaluation of performance of service and market price

**G. Peace Corps Payment Schedule and Terms**

Supplier will receive payment in approximately 30 days after acceptance and receipt of valid/accurate invoice.

**H. Evaluation Factors:**

Award will be made after consideration of the following factors as marked below:

- X Price
- X Payment Terms
- X Warranties
- X Past Performance/Reference Checks
- Other (Specify)

Award may be made to other than the low priced quote. The award will be made to the total quote that offers the best value in accordance with the above evaluation factors.

**I. Instructions to Vendors:**

- a. Please read RFQ in its entirety including factors that will be considered in making award in Section VI.
- b. Return completed RFQ by due date as follows:
  - 1) Fill in prices in Section II and in Section III (if applicable).
  - 2) Unless delivery date(s) are provided, provide delivery date(s) in Section IV.
  - 3) List/state any other terms or items in Section VIII not requested in the RFQ that is believed would benefit Peace Corps and would improve consideration for selection. These terms/items must not increase the prices quoted in Section B.
  - 4) Name, addresses, telephone number and email address of at least three (3) referees for whom similar service has been provided
  - 5) Sign and return RFQ by required due date.

**J. Other Terms/Items Offered at No Additional Cost:**

**SUPPLIER AUTHORIZED REPRESENTATIVE**

Name: \_\_\_\_\_ Position/Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_